The Virginia Department of Environmental Quality (DEQ) is accepting applications to fund electrification projects through the Clean Air Communities Program. Through this competitive grant process, DEQ will award $20 million from its share of the Volkswagen Mitigation Trust. Each eligible applicant may submit up to three project applications. The applicant must submit a separate application per eligible project. An application containing more than one eligible project will not be considered for funding.

Electronic submittals are preferred and should be sent to VWmitigation@DEQ.virginia.gov, however paper submittals will also be accepted and should be mailed to:

Virginia Department of Environmental Quality

Division of Air and Renewable Energy

Attn: VW Settlement

PO Box 1105

Richmond, VA 23218

DEQ is not accepting applications delivered by courier or hand delivered. Application must be received by January 11, 2021.

Applicants must provide all information requested. Late or incomplete applications will not be considered. Applicants may submit responses to the application in a separate Word or PDF file. In addition to any required attachments to the application, applicants may also attach information to support their applications if needed (e.g., project budget table). DEQ may contact applicants for clarification and/or additional information. Send questions regarding the application to VWmitigation@DEQ.virginia.gov.

**Applicant Contact Information**

| Applicant name |  |
| --- | --- |
| Applicant address |  |
| City, state, zip code |  |
| Contact name |  |
| Title/position |  |
| Phone number |  |
| Email address |  |

**Project Information**

| Project name |  |
| --- | --- |
| Eligible project category |  |
| Project priority | If submitting more than one application, what is the applicant’s priority of this application? Priority#\_\_\_\_ of \_\_\_\_\_applications? (Note: applicants may only submit up to three applications) |
| Project budget | Provide the total estimated project budget, CACP amount requested, and amount of cost-share provided, cost per project expenditure, funding source per project expenditure, and cost-share expenditure. |

| ~~Competitive bid~~ | ~~Attach a copy of the bid and bid tabulation sheet and an official copy of a price quote from the vendor from whom the applicant proposes to purchase the new vehicle, equipment, engines, etc., and associated charging infrastructure. The quote must be dated within 4 months immediately preceding the date the application is submitted. If awarded funding and if the vendor who provided a price quote to accompany the grant application is not the vendor selected in the competitive purchasing process, the awardee will be required to provide a copy of the competitive solicitation and bid tabulation and a price quote on letterhead from the new vendor. Note that DEQ will not increase the funding above the original award amount.~~ |
| --- | --- |
| Cost estimate(s) and public procurement and contracting law | Provide a detailed cost estimate(s) from the vendor from whom the applicant intends to purchase vehicles, equipment or engines and associated charging infrastructure. The applicant is responsible for providing proof that the jurisdiction’s public procurement and contracting law were followed. If awarded funding and the vendor who provided a cost estimate submitted with the grant application is not the same vendor selected to purchase vehicles, equipment, or engines and associated charging infrastructure, DEQ will not increase funding above the original award amount.    If purchasing vehicles, equipment, or engines and associated charging infrastructure from a current public contract, applicant must provide actual pricing for the vehicles, equipment or engines and associated charging infrastructure that the applicant intends to purchase. The applicant is responsible for providing proof that the jurisdiction’s public procurement and contracting law were followed. If awarded funding, and the public contract used for pricing the vehicles, equipment or engines and associated charging infrastructure submitted with an application is not the same contract/vehicle used to purchase vehicles, equipment or engines and associated charging infrastructure, DEQ will not increase funding above the original award amount.  The applicant must certify all vehicles, equipment, or engines and associated charging infrastructure presented for funding in the application were/will be procured in a manner compliant with the jurisdiction’s public procurement and contracting law and will provide proof that the jurisdiction’s public procurement and contracting law were followed. If awarded funding, the applicant must certify that it understands that if the vendor who provided the cost estimate or the public contract used for pricing and submitted with the application is not the same vendor/contract that is used to purchase vehicles, equipment or engines and associated charging infrastructure, DEQ will not increase the funding above the original award amount, and that it understands it is responsible for providing proof that the jurisdiction’s public procurement and contracting law were/will be followed. If awarded funding, the applicant certifies that it understands that if all or part of the eligible project expenses presented for reimbursement were not procured or contracted in a manner compliant with the jurisdiction’s public procurement and contracting law, those eligible project costs are ineligible for reimbursement through CACP (see Appendix F: Statement of Certification). |
| Project partners | Please list project partners (if applicable). |
| Project description | Describe how, when and where the vehicles, engines, or equipment are currently used in normal duty service, including any seasonal changes in operation or periods when not in use.  Demonstrate current on-road vehicles being replaced have logged at least 5,000 miles in each of the prior 3 years or off-road vehicles, engines, and equipment being replaced or repowered (including, but not limited to, switcher locomotives, ferries, tugs and airport ground support equipment) have logged at least 1,000 hours of operation in each of the prior 3 years.  If operated on routes that regularly take the Vehicles/engines/equipment outside of the project area, explain the percentage of use that will occur outside of the project area. If the project includes drayage trucks, identify the ports and intermodal facilities the drayage trucks haul cargo to and from.  Describe any differences between how the replacement vehicles, equipment, or engines, will be used compared to how they are currently used. Describe how they will be registered, operated, and maintained in accordance with manufacturer specifications.  Describe in detail how electric charging infrastructure needs have been assessed and identified, including facility side modifications needs.  Provide estimated timeframe for implementation. Include a project timeline that identifies start and end dates, as well as the timeline for key milestones. |
| Priority area | Identify the project county/city and whether it is a priority 1, 2, 3, or 4 area (see Appendix E). Describe the priority area the emissions reductions will occur. Provide the estimated size of population benefitting from the emission reductions. Describe the environmental and health benefits expected. |
| Project experience | Describe any demonstrated success in implementing similar projects. |
| Fleet data sheet | Complete and attach the Fleet Data Sheet (see Appendix C). Applications received without a completed Fleet Data Sheet will not be considered. |
| Additional project information | Please provide any additional information that supports this project. |