DIVISIONS



 ENERGY

 GAS AND OIL

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COMMONWEALTH OF VIRGINIA

*Department of Mines, Minerals and Energy*

Washington Building / 8th Floor

1100 Bank Street

Richmond, Virginia 23219-3638

(804) 692-3200 FAX (804) 692-3237

www.dmme.virginia.gov

## Agreement Number: \_\_\_\_\_\_\_\_\_\_

**Department of Mines, Minerals and Energy**

**and**

**AGENCY**

This **Agreement** entered into this \_\_\_\_\_ day of \_\_\_\_\_\_\_, by **AGENCY,** hereinafter called the “Partner” and the Department of Mines, Minerals and Energy (DMME).

**SCOPE:** The Partner shall conduct the following activities in accordance with proposal entitled: **“Alternative Fuels Transition Program and AGENCY X**”, as put forth by the Virginia Department of Mines, Minerals and Energy, under the Congestion Mitigation and Air Quality Improvement (CMAQ) Funding Program.

Under this Agreement, the Partner will:

* Convert or purchase eligible alternative fuel vehicles
* Operate those vehicles to greatest extent possible on alternative fuel
* Report one year of fuel usage performance

**PERIOD OF PERFORMANCE, including Project Implementation and Submission of One-Year Fuels Usage Report:** XXXXX through XXXX.

**ASSIGNED BUDGET:** The Partner has applied for and requested reimbursement for activities valued at no more than amount of **$000,000**.

**REPORTING:** The Partner shall complete, sign, and submit to DMME, the One-Year Fuel Use Report Form. Failure to comply with the reporting requirements of the Agreement will be considered a material noncompliance with the terms of the Agreement.

 **COMPLIANCE WITH FEDERAL RULES AND REGULATIONS:** In expending or distributing funds pursuant to this agreement, Partner will comply with applicable federal provisions for the use of federal transportation funds, including but not limited to:

* 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) <https://www.govinfo.gov/app/details/CFR-2020-title2-vol1/CFR-2020-title2-vol1-part200>
* Buy America requirements (American Steel Vendor Form or Approved FHWA Agency Vehicle Waiver) set forth in 23 CFR 635.410 <https://www.fhwa.dot.gov/construction/cqit/buyam.cfm>

The Partner agrees to apply the terms and conditions of this Award, to extend these terms to all subrecipients (and subcontractors, as appropriate), and to require their strict compliance therewith.

**AGREEMENT DOCUMENTS:** The Agreement shall consist of the following, all of which documents are incorporated herein:

1. This signed Agreement.
2. Attachment 1, Application/Request for Reimbursement and Checklist.
3. Attachment 2, VDOT MOU and Process Document.
4. Attachment 3, One-Year Fuel Use Report Form.
5. Attachment 4, Commonwealth W-9 Form.
6. Attachment 5, Certificate of Compliance for Steel & Iron Items.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be duly executed intending to be bound thereby.

**PARTNER DEPT. OF MINES, MINERALS & ENERGY**

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 John W. Warren

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: Director

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FEIN:**

**DUNS:**