

**Agency One-Year Fuel Use Report Form**  
**Commonwealth of Virginia - Alternative Fuels Program**  
**CMAQ**

**1. Contact Information**

Agency Name: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

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**2. Vehicle Usage Information**

A) Total Number of Vehicles Report: \_\_\_\_\_

**B) Use**

Fuel used (Natural gas/ Propane) \_\_\_\_\_ (Gasoline/diesel ) \_\_\_\_\_

**C) Cost**

Average Fuel Cost (Nat gas/ Propane) \_\_\_\_\_ (Gasoline/diesel ) \_\_\_\_\_

**Please place these costs and volumes in Gasoline Gallon Equivalents so that calculations and reports are consistent.**

<http://www.dmv.virginia.gov/commercial/#taxact/gge.html>

**D) Electric Vehicles only**

Annual Mileage \_\_\_\_\_ / miles per kWh \_\_\_\_\_ = Total kWh \_\_\_\_\_

Total kWh x 0.031 = \_\_\_\_\_ GGEs

**E) Fuel costs saved in this report** \_\_\_\_\_ (Total volume x traditional fuel cost)

-(Alt fuel volume/mileage x Alt Fuel Cost) = dollars saved or overspent.

**F) Other comments:**

**Optional: Please include one good digital photograph of an agency Alternative fuel vehicle from this program.**