



DIVISIONS
ENERGY
GAS AND OIL
GEOLOGY & MINERAL RESOURCES
MINED LAND RECLAMATION
MINERAL MINING
MINES
ADMINISTRATION

COMMONWEALTH OF VIRGINIA

Department of Mines, Minerals and Energy

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Richmond, Virginia 23219-3638
(804) 692-3200 FAX (804) 692-3237
www.dmme.virginia.gov

Agreement Number: _____

Department of Mines, Minerals and Energy

and

AGENCY

This **Agreement** entered into this ____ day of _____, by **AGENCY**, hereinafter called the “Partner” and the Department of Mines, Minerals and Energy (DMME).

SCOPE: The Partner shall conduct the following activities in accordance with proposal entitled: “**Alternative Fuels Transition Program and AGENCY X**”, as put forth by the Virginia Department of Mines, Minerals and Energy, under the Congestion Mitigation and Air Quality Improvement (CMAQ) Funding Program.

Under this Agreement, the Partner will:

- Convert or purchase eligible alternative fuel vehicles
- Operate those vehicles to greatest extent possible on alternative fuel
- Report one year of fuel usage performance

PERIOD OF PERFORMANCE: **XXXXX** through **XXXX**.

ASSIGNED BUDGET: The Partner has applied for and requested reimbursement for activities valued at **no more than amount of \$000,000**.

REPORTING: The Partner shall complete, sign, and submit to DMME, the One-Year Fuel Use Report Form. Failure to comply with the reporting requirements of the Agreement will be considered a material noncompliance with the terms of the Agreement.

COMPLIANCE WITH FEDERAL RULES AND REGULATIONS: In expending or distributing funds pursuant to this agreement, Partner will comply with applicable federal provisions for the use of federal transportation funds, including but not limited to:

- 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) <https://www.govinfo.gov/app/details/CFR-2020-title2-vol1/CFR-2020-title2-vol1-part200>
- Buy America requirements (American Steel Vendor Form or Approved FHWA Agency Vehicle Waiver) set forth in 23 CFR 635.410 <https://www.fhwa.dot.gov/construction/cqit/buyam.cfm>

The Partner agrees to apply the terms and conditions of this Award, to extend these terms to all sub-recipients (and subcontractors, as appropriate), and to require their strict compliance therewith.

AGREEMENT DOCUMENTS: The Agreement shall consist of the following, all of which documents are incorporated herein:

- 1) This signed Agreement.
- 2) Attachment 1, Application/Request for Reimbursement and Checklist.
- 3) Attachment 2, VDOT/DMME MOU and Process Document.
- 4) Attachment 3, One-Year Fuel Use Report Form.
- 5) Attachment 4, W-9 Form.
- 6) Attachment 5, Certificate of Compliance for Steel & Iron Items.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

PARTNER

DEPT. OF MINES, MINERALS & ENERGY

By: _____

By: _____

John W. Warren

Title: _____

Title: Director

Date: _____

Date: _____

FEIN:

DUNS: