Agreement Number: __________

Department of Mines, Minerals and Energy

and

AGENCY

This Agreement entered into this _____ day of ________, by AGENCY, hereinafter called the “Partner” and the Department of Mines, Minerals and Energy (DMME).

SCOPE: The Partner shall conduct the following activities in accordance with proposal entitled: “Alternative Fuels Transition Program and AGENCY X”, as put forth by the Virginia Department of Mines, Minerals and Energy, under the Congestion Mitigation and Air Quality Improvement (CMAQ) Funding Program.

Under this Agreement, the Partner will:

- Convert or purchase eligible alternative fuel vehicles
- Operate those vehicles to greatest extent possible on alternative fuel
- Report one year of fuel usage performance

PERIOD OF PERFORMANCE: XXXXX through XXXX.

ASSIGNED BUDGET: The Partner has applied for and requested reimbursement for activities valued at no more than amount of $000,000.

REPORTING: The Partner shall complete, sign, and submit to DMME, the One-Year Fuel Use Report Form. Failure to comply with the reporting requirements of the Agreement will be considered a material noncompliance with the terms of the Agreement.

COMPLIANCE WITH FEDERAL RULES AND REGULATIONS: In expending or distributing funds pursuant to this agreement, Partner will comply with applicable federal provisions for the use of federal transportation funds, including but not limited to:
The Partner agrees to apply the terms and conditions of this Award, to extend these terms to all sub-recipients (and subcontractors, as appropriate), and to require their strict compliance therewith.

AGREEMENT DOCUMENTS: The Agreement shall consist of the following, all of which documents are incorporated herein:

1) This signed Agreement.
2) Attachment 1, Application/Request for Reimbursement and Checklist.
4) Attachment 3, One-Year Fuel Use Report Form.
5) Attachment 4, W-9 Form.
6) Attachment 5, Certificate of Compliance for Steel & Iron Items.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

PARTNER

By: ___________________________  By: ___________________________

Title: __________________________  Title: Director

Date: ___________________________  Date: ___________________________

DEPT. OF MINES, MINERALS & ENERGY

FEIN:

DUNS: