

# Electric Vehicle Charging / Alternative Fuel Station Signing Request Form



Highway and directional signing for Electric Vehicle (EV) Charging / Alternative Fuels messages must be certified by the VA Department of Energy, under Virginia's Integrated Directional Signing Program (IDSP). Under Virginia's IDSP a requesting entity shall apply to a specific IDSP program and meet the minimum Participant Criteria. As part of the application process an entity wishing to display **EV Charging / Alternative Fuels** messages on IDSP highway signs for its facility must submit this request for certification: **Vince Maiden** [vince.maiden@energy.virginia.gov](mailto:vince.maiden@energy.virginia.gov) and [renewableefficiency@virginia.energy.gov](mailto:renewableefficiency@virginia.energy.gov).

Signing Program Approval Requested: (check one)

- \_\_\_\_\_ **Specific Travel Services (LOGO) Program**



- \_\_\_\_\_ **Tourist-Oriented Directional (TODS) Program**



- \_\_\_\_\_ **General Motor Services (GMSS) Program**



Message Requested: \_\_\_\_\_ **Examples: EV CHARGING, EV, CNG, LPG, HYD etc**  
*(Only Alternative Fuels that require a special pump apparatus)*

Station Location Address: \_\_\_\_\_

GPS Coordinates of Alternative Fuel Dispensers: \_\_\_\_\_

A facility wishing to display EV Charging / Alternative Fuel Station messages under the IDSP Program shall meet the following to be certified by Virginia Energy.

1. \_\_\_\_\_ EV charging stations, have 2 or more DC Fast Charger (DCFC) EV charging stations with the appropriate universal plugs: Example J1772 COMBO, CHAdeMO, or as approved by DMME.
2. \_\_\_\_\_ Parking spaces available for each charger or Alternative fuel pump / dispenser.
3. \_\_\_\_\_ On-premise signing is visible from the roadway indicating that EV Charging or the type of Alternative Fuel station that is available at that location.
4. \_\_\_\_\_ Adequate lighting for each charging station or Alternative Fuel pump / dispenser to ensure a safe environment.
5. \_\_\_\_\_ Information clearly posted on EV Charger / Alternative Fuel pump or on a kiosk for tire repair services.

Applicant's Name \_\_\_\_\_ Title \_\_\_\_\_ Company \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

Signing Policy details developed by the Virginia Department of Transportation (VDOT) under the IDSP can be found at: <https://www.virginiadot.org/programs/sign-default.asp>

**VA Energy Certification** – Virginia Energy certifies the above station is approved to request signing under the IDSP.  
Signed \_\_\_\_\_ Date \_\_\_\_\_ Name \_\_\_\_\_